SITUATIONAL REPORTING

TERMINAL LEARNING OBJECT

After this brief you will have the knowledge to succes
UD/MIPS Situational Reporting Module, with a basic u
Of the overall capabilities offered within this system.

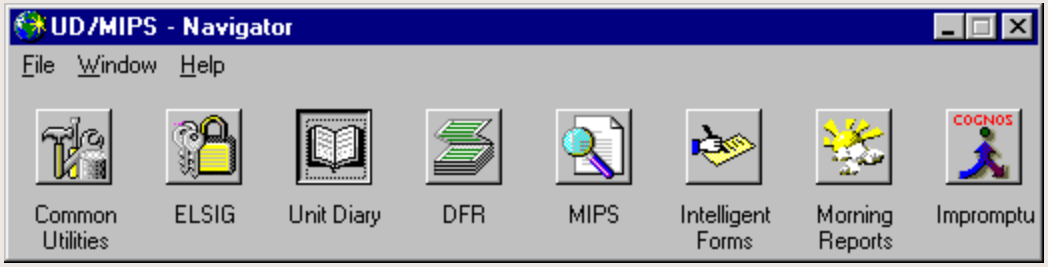
TERMINAL LEARNING OBJECT

•After this brief, you will have a basic overview of the capabilities of the Situational Reporting Module within the UD/MIPS system. Additionally, after this brief you will have the knowledge to:

- **Generate Unit Diary information utilizing the JOIN Situational Reporting Module.**
- **Generate Unit Diary information utilizing the RED Situational Reporting Module.**
- **Generate Unit Diary information utilizing the Dependent Situational Reporting Module.**
- **Generate Unit Diary information utilizing the FAP/TAD Situational Reporting Module.**

SITUATIONAL REPORTING

CAPABILITIES

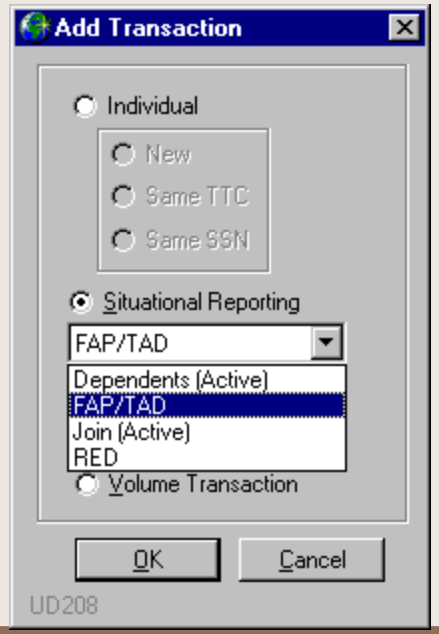


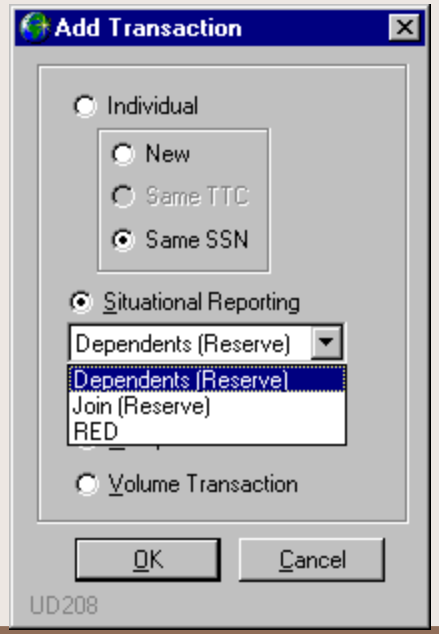
- Access through Open Diaries
- Active and Reserve reporting units are supporte
- Auto Populated Information from the CUDDB
- Transactions are applied to the CUDDB
- Drop down list boxes (in accordance with Codes
- Situational Reports can be extended by adding T

SITUATIONAL REPORTING

There are four types of Situational reports available for Active Duty RUCs.

- Dependent (Active)
- FAP/TAD
- Join (Active)
- RED
- Dependent (Reserve)
- Join (Reserve)
- RED

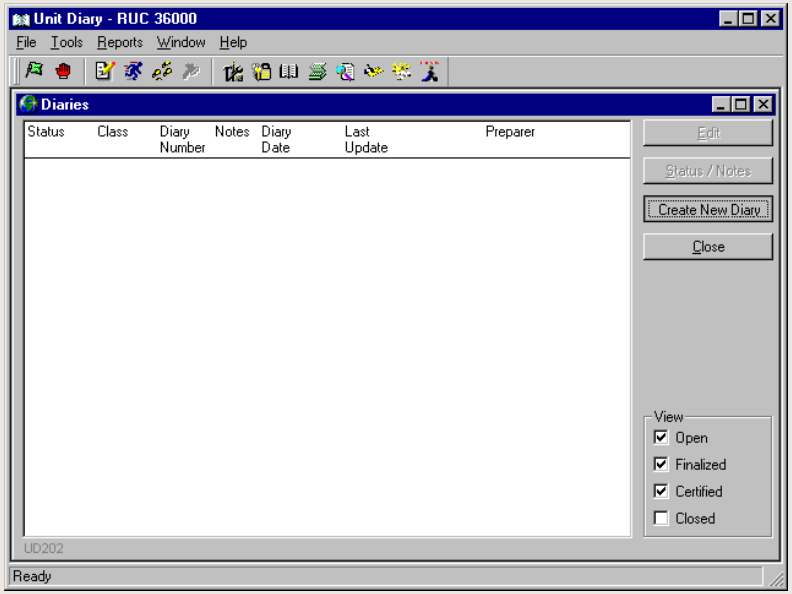




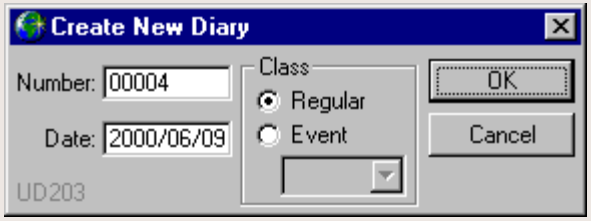
SITUATIONAL REPORTING

➢How do I access SITUATIONAL REPORTING?

Within the UD/MIPS Navigator bar, Click on the Unit Diary Icon.



Click on the Create New Diary icon, unless you have a diary open. If a diary is opened, click on the Edit icon.



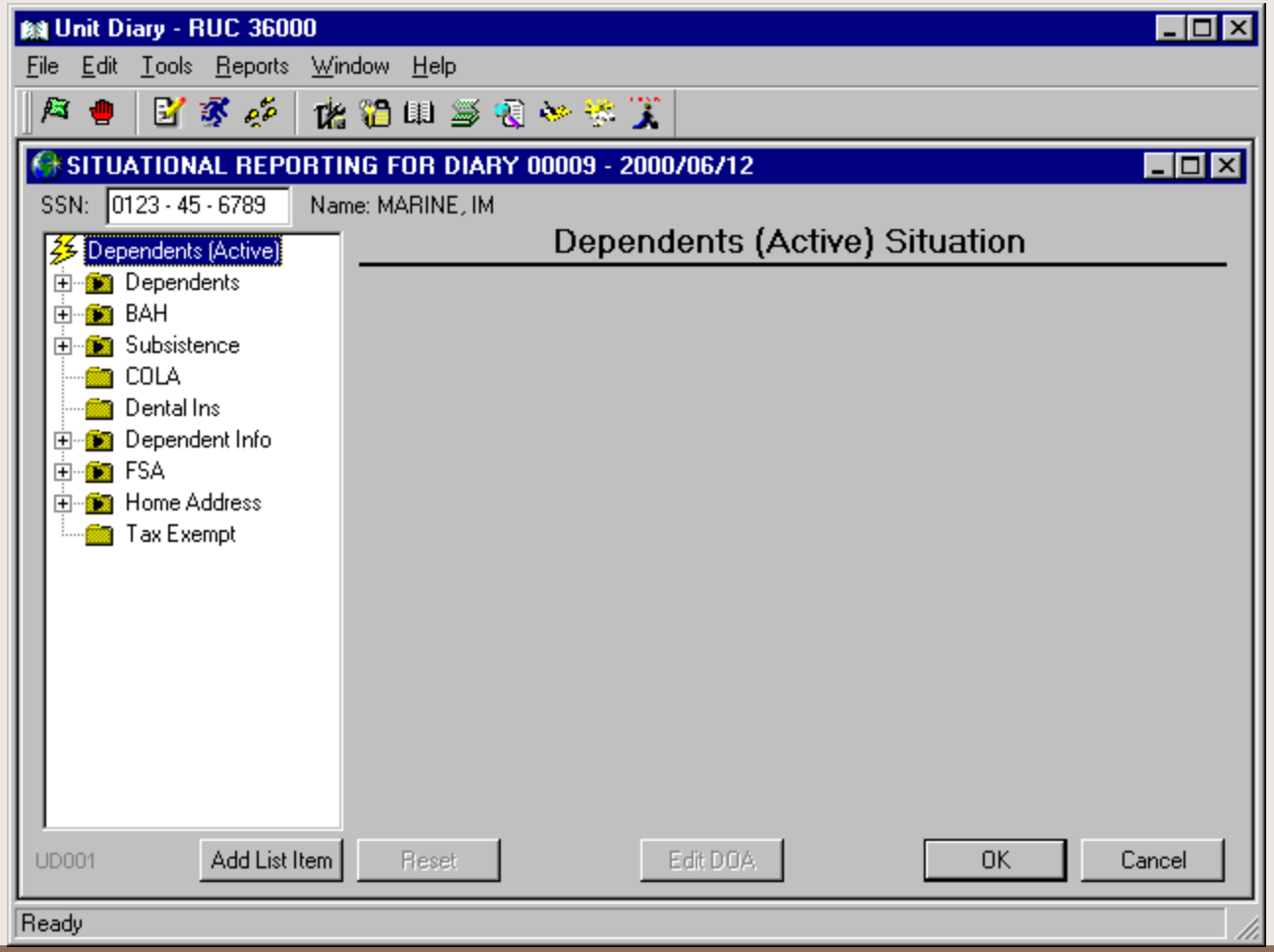
Select your UD Number and Date. Once you have done this, click on OK

SITUATIONAL REPORTING

- Select the appropriate Situational Report that best f
- Enter the Members SSN you are going to report on.
- Currently, there is no way Members SSN can be pull

DEPENDENTS (ACTIVE)

At this time, we will review this Situation.



DEPENDENTS (ACTIVE)

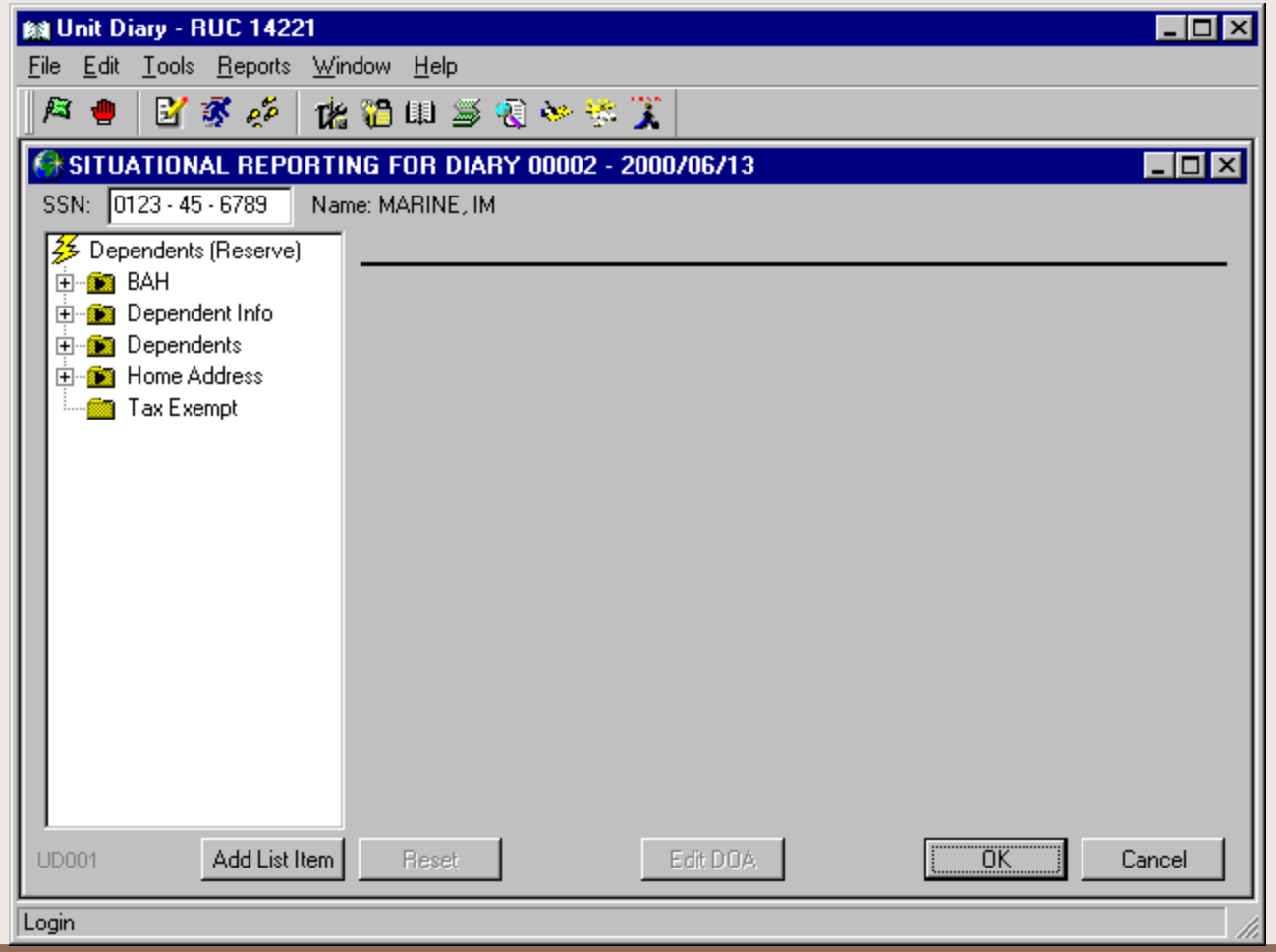
- Dependents:
  - Dependent Add - there are 39 Dependent add types and it is know required t
  - Dependent Loss - there are 14 loss codes, including 'Y' – Utilities Correction
- BAH:
  - BHA Diff - Court Order, Child Support
  - BAH Partial - Single Members
  - BAH Regular - Married or authorized to reside on the economy
  - Oversea - Oversea housing expense
- Subsistence:
  - BAS - Authorize to mess separately without Mess Hall available
  - Comrats - Authorize to mess separately with Mess Hall available
- COLA:
  - COLA - Report members location, The system will determine amou
- Dental:
  - Dental Insurance - Report Start, Stop or Change in coverage
- Dependent Information:
  - Location - Report DDLB and DGLC
  - Status - Report Marital Status, Number Dependents
  - Service Spouse - Report Spouse SSN, Branch of Service
- FSA:
  - Restricted Duty - CONUS
  - Ship Duty - Member is aboard a Ship

DEPENDENTS (ACTIVE)

- Home Address:
  - Home Phone - 10 digit phone number
  - Inside CONUS - Complete CONUS Address of member
  - Outside CONUS - Complete Oversea Address of Member
- Tax Exempt:
  - State Exempt - Report State Exemptions
  - Federal Exempt - Report Federal Exemptions

DEPENDENTS (RESERVE)

At this time, we will review this Situation.

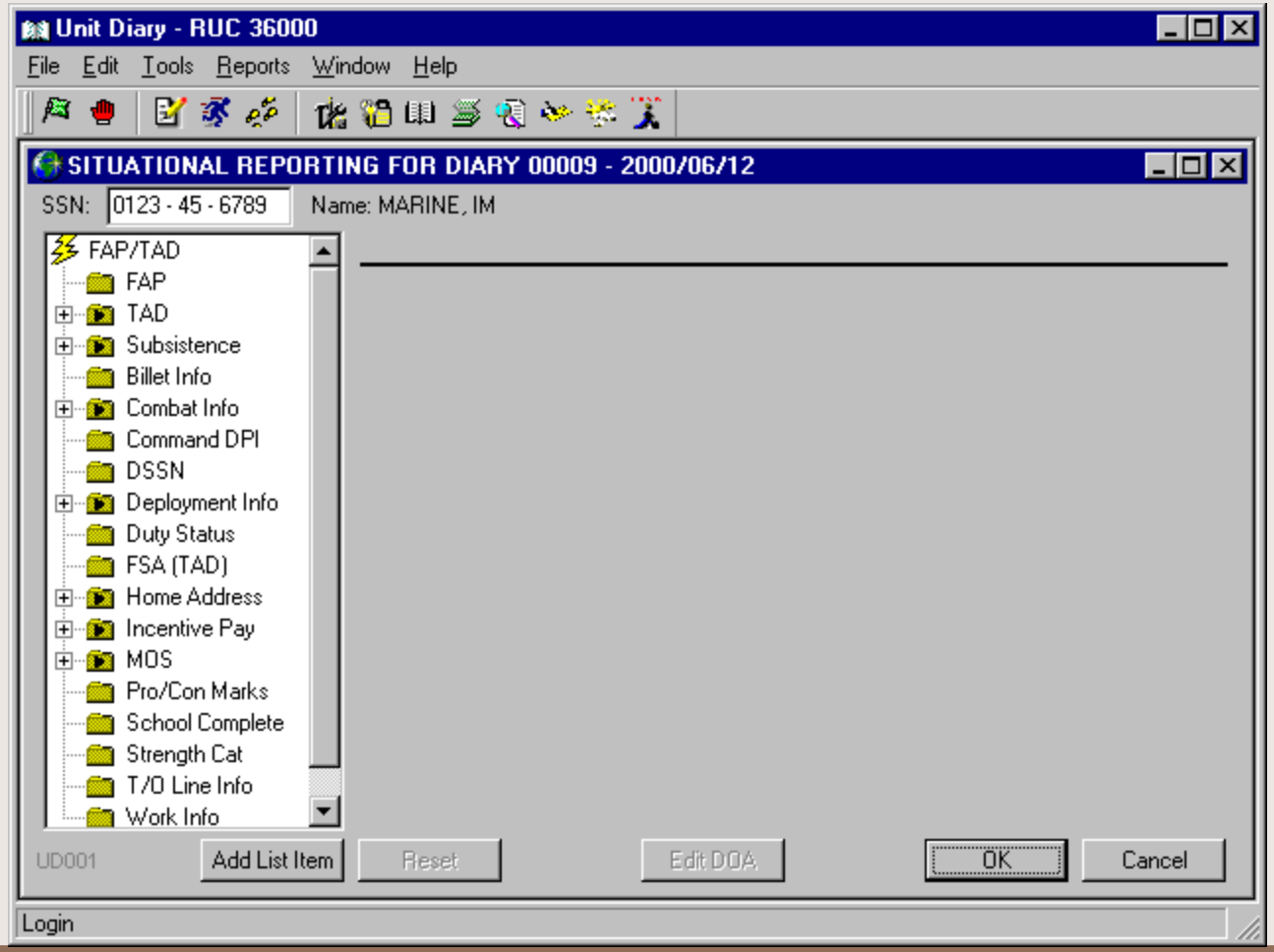


DEPENDENTS (RESERVE)

- BAH:
  - BAH Diff - Reserves with Court Orders, Child Support
  - BAH Partial - Reserves that are Single
  - BAH Regular - Reserves with Dependents or Authorized Separate Quarters(GySgt and Above)
- Dependent Information:
  - Location - Report DDLB and DGLC
  - Status - Report Marital Status, Number Dependents
  - Service Spouse - Report Spouse SSN, Branch of Service
- Dependents:
  - Dependent Add - there are 39 Dependent add types and it is know required t
  - Dependent Loss - there are 14 loss codes, including 'Y' – Utilities Correction
- Home Address:
  - Home Phone - 10 digit phone number
  - Inside CONUS - Complete CONUS Address of member
  - Outside CONUS - Complete Oversea Address of Member
- Tax Exempt:
  - State Exempt - Report State Exemptions
  - Federal Exempt - Report Federal Exemptions

TAD/FAP

At this time, we will review this Situation.



TAD/FAP

- FAP:
  - To FAP -Report Members To FAP
  - From FAP -Bring member From FAP
  - Join FAP -Join member FAP to your command
  - Terminate FAP -Terminate FAP to your command
- TAD:
  - ATTACH -Attach member TAD to your Command
  - To TAD - Send member TAD from your Command
  - From TAD -Member returns from TAD back to your Command
- Subsistence:
  - BAS - Authorize to mess separately without Mess Hall availab
  - Field Rations -Check Rations on members in a Field Status
  - TAD Rations -Start and Stop TAD Rations
- Billet Description:
  - Billet Desc - Report members location, The system will determine amount
- Combat Info:
  - Crisis -Start and Stop Crisis code
  - HFP -Start , Credit and Stop Hostile Fire Pay
  - Tax Exclusion -Start and Stop Tax Exclusion
- Command DPI:
  - Command DPI - Report new Command DPI
- DSSn:
  - DSSN -Disbursing Station Symbol Number

TAD/FAP

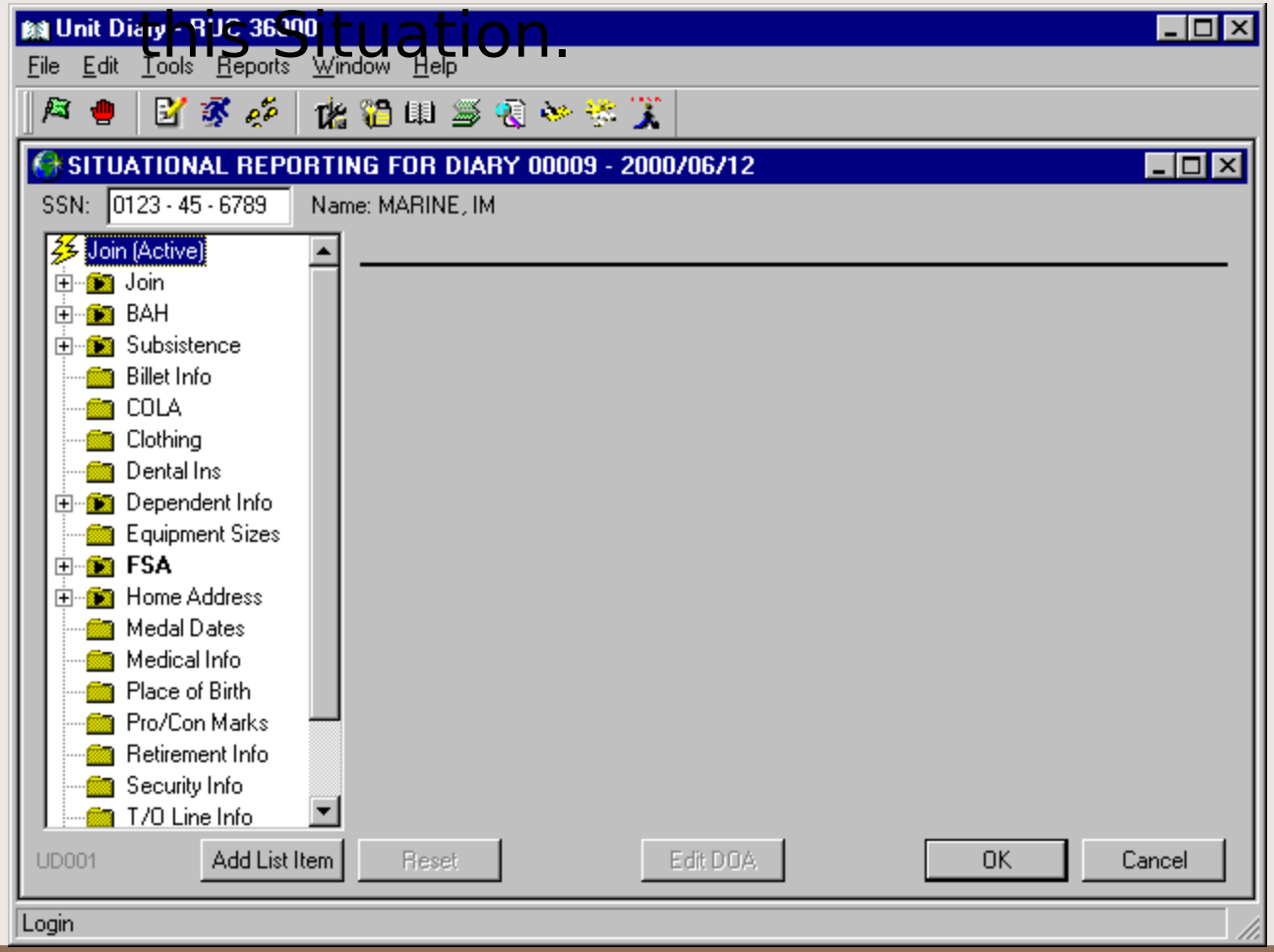
- Duty Status:
  - Duty Status -Report members duty status
- FSA:
  - Restricted Duty - CONUS
  - Ship Duty - Member is aboard a Ship
- Home Address:
  - Home Phone - 10 digit phone number
  - Inside CONUS - Complete CONUS Address of member
  - Outside CONUS - Complete Oversea Address of Member
- Incentive Pay:
  - Career Sea -Start, Stop Change and Adjust Sea time
  - Flight Deck -Credit and Check Flight Deck Duty
  - Hardship Duty -To and From Hardship Duty and Credit and Check Hardship Pay
- Deployment Info:
  - Deploy -Report On Deploy, Delete Deploy and Deploy Status
  - Inside CONUS -Credit and Check Deploy Per Diem
- MOS:
  - Primary MOS -Members PMOS
  - Addition MOS -Members additional MOS's
  - Convert MOS -Convert MOS Old to New

TAD/FAP

- Pro/Con Marks:
  - Pro/Con -Report Pro/Con for Cpl and Below, There are 16 occasions
- School Complete:
  - School Complete -Report Complete and Incomplete Formal Schools
- Strength Cat:
  - Strength Category -36 reportable Categories
- T/O Line Info:
  - T/O -Report T/O Number and T/O Line Number
- Work Info:
  - Work Info -Platoon, Company Code, Individual Location, Work Station and Work

JOIN (ACTIVE)

At this time, we will review this Situation.



JOIN (ACTIVE)

- Join:
  - Confinement -Join member that is Confined
  - From Desertion -Join Member that is a Deserter
  - Grd Stud EntLv -Join member to Entry Level School
  - Ground Student -Join member to Formal School
  - Initial Join -Initial Join into the Marine Corps
  - Join for Duty -Transferred from another command to your
  - Temporary Duty -Member is temporary
- BAH:
  - BHA Diff - Court Order, Child Support
  - BAH Partial - Single Members
  - BAH Regular - Married or authorized to reside on the economy
  - Oversea - Oversea housing expense
- Subsistence:
  - BAS - Authorize to mess separately without Mess Hall availab
  - Comrats - Authorize to mess separately with Mess Hall available
- Billet Description:
  - Billet Desc - Report members location, The system will determine amount
- COLA:
  - COLA - Report members location, The system will determine a
- Clothing:
  - Clothing -Reduced Clothing Replacement Allowance

JOIN (ACTIVE)

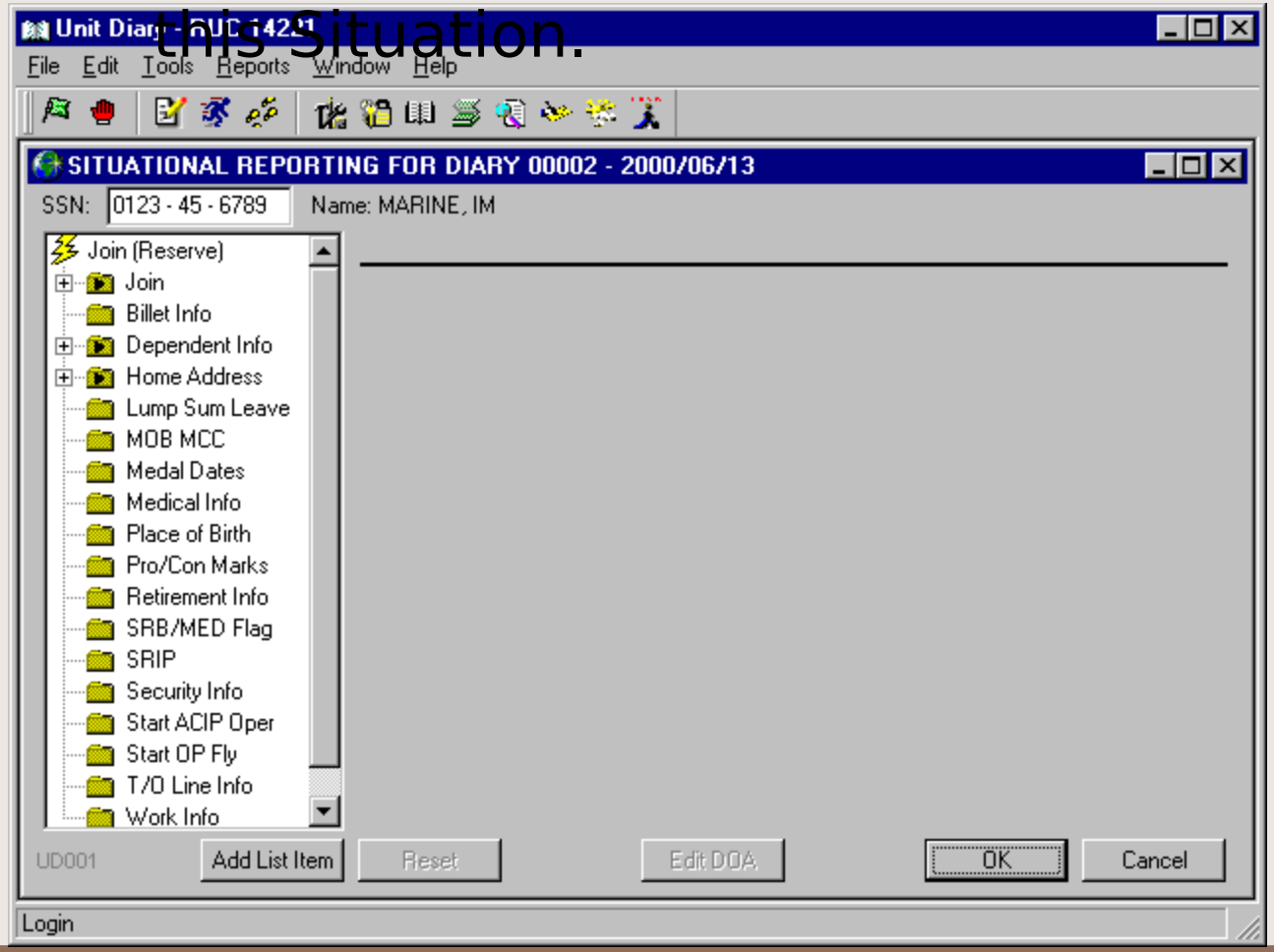
- Dental:
  - Dental Insurance - Report Start, Stop or Change
- Dependent Information:
  - Location - Report DDLB and DGLC
  - Status - Report Marital Status, Number Dependents
  - Service Spouse - Report Spouse SSN, Branch of Service
- Equipment Size:
  - Gas mask -Gas Mask size
- Home Address:
  - Home Phone - 10 digit phone number
  - Inside CONUS - Complete CONUS Address of member
  - Outside CONUS - Complete Oversea Address of Member
- FSA:
  - Restricted Duty - CONUS
  - Ship Duty - Member is aboard a Ship
- Medal Date:
  - Medals -GCM, Armed Forces Medal Date and Selected Marine Corps Reserve Medal Date

JOIN (ACTIVE)

- Medical Info:
  - Medical Info -HIV, Blood Type and Last Physical Date
- Place of Birth:
  - Place of Birth: -Place of Birth and Citizenship
- Pro/Con Marks:
  - Pro/Con -Report Pro/Con for Cpl and Below, There are 16 occasions
- Retirement Info:
  - Retirement Info -Career Retirement Certification Date
- Security Info:
  - Security -Request Security Clearance Action
- T/O Line Info:
  - T/O -Report T/O Number and T/O Line Number
- Tour Info:
  - Tour Info -Rotation Tour Date, Current Tour Begin Date, Oversea Control Date
- Work Info:
  - Work Info -Platoon, Company Code, Individual Location, Work Station and Work

JOIN (RESERVE)

At this time, we will review this Situation.



JOIN (RESERVE)

- Join:
  - Await IADT Pay -Join Command and has not gone to IADT
  - Fr Active Duty -Join Member that was released from Active Duty
  - From IADT -Join member from IADT
  - From IRR -Join member from Inactive Ready Reserve
  - Join for Duty -Transferred from another Reserve command
  - Reenlistment -Member reenlisted
- Billet Description:
  - Billet Desc - Report members location, The system will determine amount
- Dependent Information:
  - Location - Report DDLB and DGLC
  - Status - Report Marital Status, Number Dependents
  - Service Spouse - Report Spouse SSN, Branch of Service
- Home Address:
  - Home Phone - 10 digit phone number
  - Inside CONUS - Complete CONUS Address of member
  - Outside CONUS - Complete Oversea Address of Member COLA:
  - Validation -Address Validation
- Lump Sum Leave:
  - Lump Sum Leave -Report days and Half day
- MOB MCC:
  - MOB MCC -Mobilization MCC

JOIN (RESERVE)

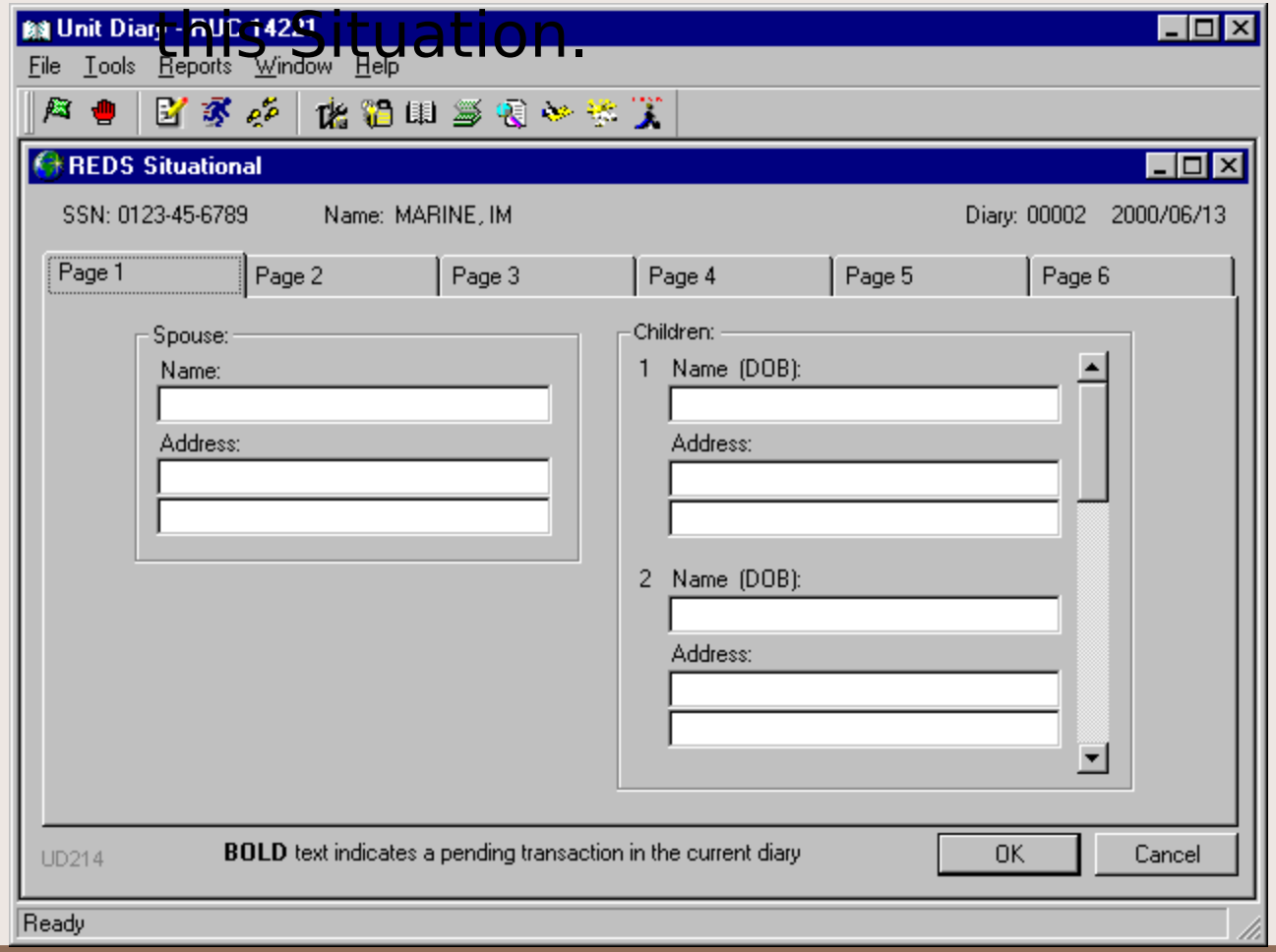
- Medal Dates
  - Medal Anniversary - Report GCM, SMCR, AFM dates
- Medical Info:
  - Medical Info -HIV, Blood Type and Last Physical Date
- Place of Birth:
  - Place of Birth: -Place of Birth and Citizenship
- Pro/Con Marks:
  - Pro/Con -Report Pro/Con for Cpl and Below, There are 16 occasions
- Retirement Info:
  - Retirement Info -Career Retirement Certification Date
- SRB/MED Flag:
  - SRB/MED Flag -Report SRB/MED Flag, there are 92 Flag codes
- SRIP:
  - SRIP -Initial Enlistment and AFF Int
- Security Info:
  - Security -Request Security Clearance Action

JOIN (RESERVE)

- Start ACIP Oper:
  - Start ACIP Oper -Report Aviation Career Incentive Pay (ACIP) start date
- Start OP Fly:
  - Start Operational -Start Operational Fly effect date
- T/O Line Info:
  - T/O -Report T/O Number and T/O Line Number
- Work Info:
  - Work Info -Platoon, Company Code, Individual Location, Work Station and Work

RED SITUATIONAL

At this time, we will review this Situation.



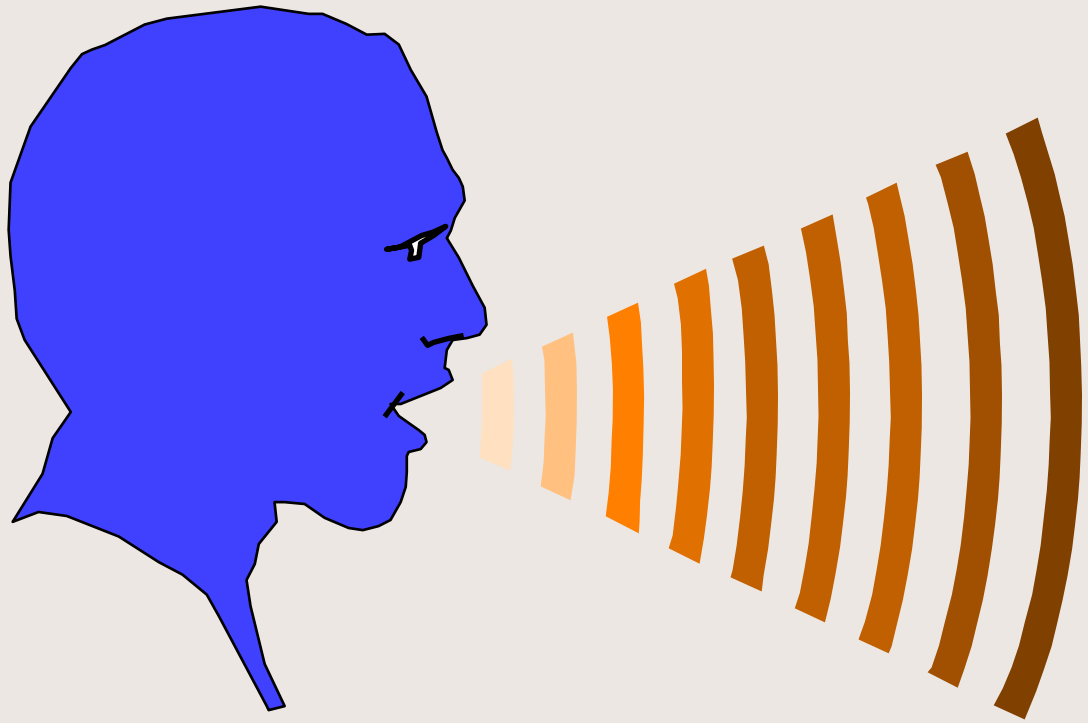
RED SITUATIONAL

- Pg 1:
  - Spouse -Name(full name) -Spouse Address1 and Address2
  - Childern1 -Name(full name) -Child1 Address1 and Child1 Address2 -Same for 2 through 6
- Page 2:
  - Guardian1(s) -Name(full name) -Guardian1(s) Address1 and Address2 -Same for 2 through 6
  - Father -Name(full name) -Father Address1 and Father Address2
  - Mother -Name(full name) -Mother Address1 and Mother Address2
- Page 3:
  - Death Gratuity 1 -Name(full name) -Death Gratuity 1 Address1 and Address2
  - Death Gratuity 2 -Name(full name) -Death Gratuity 2 Address1 and Address2
- Page 4:
  - Do Not Notify 1 -Do Not Notify 1 -Do Not Notify 1 Address1 and Address2
  - Do Not Notify 2 -Do Not Notify 2 -Do Not Notify 2 Address1 and Address2
  - Insurance -Name and Policy No. 1 -Address can be entered as well -Same for 2 through 5
- Page 5:
  - NOK Relationship 1 -Relationship 1 -Phone 1 (10 digits) -Same for 2 and 3
  - SGLI -Election -(Amount of Coverage)

RED SITUATIONAL

- Page 6:
  - •MIA -First Name -Middle Initial Last Name
  - •MIA Notify -Relationship -Phone1 (10 digit) Phone2 (10 digit)
  - •MIA Notify Direction -Detail Directions -Directions (Not local Police)

QUESTIONS? ? ?



SUMMARY

In conclusion, we have covered:

- **How to access Situational Reports**
- **The capabilities of Situational Reports**
- **Type of Situational Reports**
- **Items within reports**